Privacy Policy
for
MHG Charitable Foundation

Effective Date: 2/14/2026

Version: 2.0

Introduction

MHG Charitable Foundation ("MHG," "we," "our," or "us") is committed to protecting your privacy and handling personal information responsibly.

This Privacy Policy explains how we collect, use, store, and protect personal information collected through **MHG programs, events, registrations, applications, and related activities,** including but not limited to:

- Scholarship programs
- Mentorship programs and student councils
- Educational seminars, ceremonies, workshops, and community events
- Volunteer, mentor, and participant registrations
- Online, in-person, and hybrid activities

By submitting information to MHG through any application, registration form, event sign-in, or communication channel, you acknowledge and agree to the practices described in this policy.

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1. Information We Collect

Depending on the nature of the program or event, we may collect the following categories of information:

a. Personal Identifiable Information (PII)

- Name
- Email address

- Phone number
- Mailing address (if applicable)
- Date of birth or age range (when required for eligibility)
- Parent or guardian contact information (for minors)

b. Educational or Professional Information

- School name, grade level, or academic status
- Transcripts, resumes, or academic records (if applicable)
- Program affiliation (e.g., scholar, mentor, volunteer, community member)

c. Application or Participation Materials

- Essays, statements, surveys, or creative submissions
- Responses to program or event questions
- Letters of recommendation (if applicable)

d. Event & Media-Related Information

- Event attendance records
- Photographs, audio, or video recordings taken during MHG activities
- Testimonials or participant stories (with consent where required)

e. Technical & Registration Information

- Online form submissions
- Communication preferences
- Basic technical data (e.g., IP address or submission timestamp via forms)

For participants under the age of 18, parental or guardian consent may be required before processing certain information.

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2. How We Use Your Information

MHG collects and uses personal information for purposes that include:

- Administering and evaluating program applications
- Managing registrations and participation in events or activities
- Communicating program updates, schedules, or results
- Providing mentorship, educational, or community-building services
- Maintaining internal records and operational planning
- Complying with legal, regulatory, or nonprofit governance obligations

We do not use personal information for purposes outside those described above without appropriate notice or consent.

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3. How We Protect Your Information

We take reasonable administrative, technical, and organizational measures to protect personal information, including:

- Use of secure, reputable cloud-based platforms
- Limiting access to authorized personnel and program administrators
- Applying internal controls for data handling and storage

While we strive to protect your data, no system can guarantee absolute security. If you believe your information may have been compromised, please contact us promptly.

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4. Sharing Your Information

MHG does not sell or rent personal information.

We may share information only in the following circumstances:

- With trusted advisors, volunteers, or committee members involved in program or event administration
- With service providers who support registration, communication, or technical operations
- When required by law or legal process
- With your consent, including for storytelling, recognition, or promotional purposes

All shared data is limited to what is reasonably necessary for the intended purpose.

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5. Data Retention

We retain personal information only for as long as necessary to fulfill program, event, or operational purposes, or as required by law.

Information may be retained for historical, reporting, or future program consideration unless a deletion request is submitted and legally permissible.

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6. Your Rights

You may have the following rights regarding your personal data:

- **Right to Access** – Request a copy of your personal information
- **Right to Correction** – Request correction of inaccurate or incomplete data
- **Right to Deletion** – Request deletion of your data, subject to legal or operational limits
- **Right to Restrict Processing** – Request limited use of your data
- **Right to Withdraw Consent** – Where consent applies
- **Authorized Agent Requests** – You may designate an authorized agent to submit privacy requests on your behalf, with verification

To exercise these rights, please contact us at:
📧 info@mhgcharitablefoundation.org

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7. Changes to This Privacy Policy

MHG may update this Privacy Policy from time to time. Updates will be posted with a revised effective date. Continued participation in MHG programs or events after updates constitutes acceptance of the revised policy.

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8. Contact Information

If you have questions or concerns regarding this Privacy Policy or data handling practices, please contact:

MHG Charitable Foundation
4100 Newport Place Drive, Suite 850
Newport Beach, CA 92660
📧 info@mhgcharitablefoundation.org
📞 (949) 619-6081